Cambridge Public School
A Co-Educational English Medium School
Affiliated to CBSE New Delhi (Affiliation No 531553, School Code- 41532)
9053066680,9053066681 Sadalpur, Adampur (Hisar) cambridgeadampur@gmail.com www.cambridgeadampur.com

PARENTS TEACHERS ASSOCIATION

The School announces its initiative to form a Parent Teacher Association, which is an educational, non-political and non commercial body. The PTA is to help enrich the school environment and provide the stake holders with the required support. It is devoted to the following aims and objectives:-

OBJECTIVES:-

1. To advance the education and all round de elopement of the students by strengthening relationships between teachers, parents and others associated with the school.
2. To promote welfare of the school students
3. To create necessary consciousness among the parents as well as stimulate their interest in the education of their children.
4. To make for a healthy and sympathetic understanding of the education policies and program of the school and this influence to create a suitable environment for implementation of the same.

CONSTITUTUION OF PTA:

*. Parents of the students up to grade 12 are eligible to become the members of the PTA.

*. The Managing Committee of the PTA will be formed as far as practicable within a period of two weeks from the date of formation of the PTA.

*. The management of the association is vested in the Executive Committee/ Governing body which consists of the President, Vice President, Secretary, Joint Secretary and other representatives. Besides the Principal who will be the Ex-officio, Chairman, President and secretary respectively of PTA, all the other posts are filled by drawing a lot. The description of the various posts are as follows:-

President	Principal
Vice President	One from Parents
Secretary	one from Teachers
Joint Secretary (2)	Both amongst Parents
Member	One parents and one teacher from every standard (They are also called Grade representatives of class representatives)

- Membership of the Managing Committee is for one year only. Please note that you can become the member of PTA Managing Committee only once in three years.

ROLES AND RESPONSIBILITIES OF THE PTA:

The PTA Managing Committee partakes in assisting the school in planning co-curricular activities and co-operates and assists with such other activities of the school. To see that the syllabus is completed as planned. The Committee will adhere to the minutes of the meetings held. The Committee will assist the school in other such issued including ensuring that parents follow the proper code of conduct during visits.

MEMBERS SHALL BE IMMEDIATELY TERMINATED ON THE FOLLOWING GROUNDS:-

1. If a member is found acting prejudicially to the interest and working of the School and towards other members. Sufficient opportunity will be made by the School.
2. Any office holder of the association who goes in to or intends to or is invited toor elected in to partisan politics shall resign his PTA post or be requested to resign and vacate his post. Under no circumstances shall anyone involve the association in to partisan politics.
3. If a member's child / children leave(s) the school.
4. If a member's employment at school is terminated.

CODE OF CONDUCT:

- All communications will be as per the communication policy mentioned in the communication section.
- All PTA meetings will be held at the school.
- No meeting will be held under the auspices of PTA outside the school or in a public place without the approval of the School Management.
- The name of the PTA and the names of any members, in their official capacities shall not be used by any member in connection with any commercial concern or for purpose not related to promotion of the objectives of the PTA.
- No PTA member will communicate with any outside organization or persons in their official capacities without expressed permission of the School Management or a resolution of the PTA Management Committee.
- The PTA is not expected to contravene policies or decisions of the School Management.

- At no times will any aggressive behaviors, abusive language or character assaults be permitted. In the event that such practices are indulged in, the PTA Management Committee member will not be permitted to attend any further PTA meetings.
- The PTA is not a plateform for personal advancement or as a means to score favours with the Management & Teachers.
- No special treatment shall be meted out to any Executive Committee member. Member follow all the rules and observe all regulations laid down by the school and listed in the school handbook as well as those implied tacitly or explicitly by the school authorities, Principal, Director, Trustees etc. Parents should be modestly and appropriately attired at all times in the school.
- No access to the mailing list can be had under any pretext.
- If any classes are taught or workshops are conducted by members, then it is done purely on voluntarily basis with no monetary or other remuneration expected.
- It is mandatory for all the PTA members to attend all the meetings . If any of the PTA members remains absent for two consecutive meetings, his/ her candidature as the PTA member will stand cancelled immediately & the position will be given to the next member in order.
- If an elected parent resigns in writing to School due to his or her children leaving the school or are terminated, then a new member will be selected. OR any vacancy occurring in the Executive Committee of the association may be filled by a special meeting provided that the chairman on the advice of the Executive member may appoint any member to fill such a vacant post until a substantive holder is elected.

PTA MEETINGS:

- PTA Meetings will be held every alternate month or as and when required.

- Prior notice period of one week for the meeting will be given to all members via official PTA mail Ids followed by an SMS.
- Any point that is not on the agenda will not be discussed during the meeting.

CHANGE IN RULES AND REGULATIONS OF THE EXECUTIVE COMMITTEE:

- Rules and regulations will be constantly evolving and subject to review and changes based on the changing needs of Children , Parent, School and the Teachers.
- Any changes in the rules and regulations must be first approved and the committee's meeting and thereafter at a General Body Meeting provided that previous notice was given in writing and sent to all the members. Those present for the said meeting can approve of the said changes by a simple majority, subject to the chairman's casting vote in the event of any disagreement.

DISSOLUTION OF PTA:

The PTA will be automatically dissolved at the end of the Academic Year.

POLICY REVIEW:

This policy will be reviewed annually by the Management Committee and updated as necessary, particularly in the light of new advice from Government agencies and expert in the field.

COMPOSITION OF PARENTS TEACHER ASSOCIATION
FOR ACADEMIC YEAR 2025-26

Sr. No.	Name	Position	Mobile No.
1.	Ms. Anju Dalal	Vice President	9053066680
2.	Mr. Sachin Dhanda	Secretary	9991477702
3.	Mr. Rajesh Suthar	Joint Secretary – Parent	9991477569
4.	Ms. Priyanka	Joint Secretary- Teacher	8053601915
5.	Mr. Ravinder	Parents Member	8059755629
6.	Mr. Vinod Kumar	Parents Member	9460000093
7.	Mr. Kapil	Parents Member	9812511761
8.	Mr. Satpal	Parents Member	9813034435